Feature Operation

Note 1: Features must be enabled by your network administrator. You only have access to the five features or Auto Dial positions that appear on the feature card of your telephone.

Note 2: When activating features or programming Auto Dial Keys, you have 30 seconds to complete the key sequence or the process ends.

store	Fx A
	B Fx A
use	Fx A
place a call on hold	
return to a held call	
transfer a call	Fx A C
	Fx A
create a conference	Fx A
	D Fx A
correct an error or receive busy tone	
activate	Fx A
when notified	Fx A
cancel	Fx A
store	Fx A
	E Fx A
use	Fx A F
Volume Control	
ringing	(while the telephone is ringing)
handset	(while on a telephone call)
Deactivate all active features	Fx

Explanations

	Lift the handset, or press to receive dialtone.
	Replace handset, or press to end the call.
	Dial a number.
	Press the Line Key.
	Press the Hold Key.
	Press the Goodbye Key.
Fx	Press the Feature Key.
	Press the left side of the Volume Control Bar to lower the volume. Press the right side to increase the volume.

Message Waiting and Call Status Indicator	
On (steady light)	A message is waiting.
Wink (slow flash)	An incoming call is ringing.
Flash	A call is on hold.
Off	There is no message waiting, no call on hold, and no incoming call.

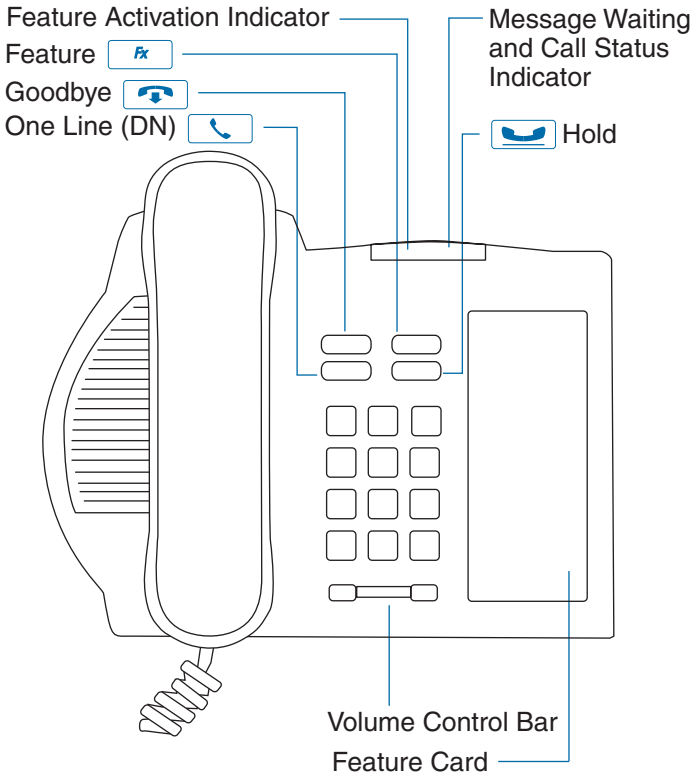
Feature Activation Indicator	
On (steady light)	One or more features are active.
Flash	A feature is being programmed and input is required.

Remarks	
A	Press the Dial Pad Key (-) that corresponds to Auto Dial or Feature number on your feature card
B	Use the Dial Pad to enter the number (maximum of 31 characters). Be sure to include any required access codes.
C	Dial the number to which you want to Transfer the call.
D	Dial the number of the party that you want to add to the Conference. You may repeat this process to add up to six people to a Conference Call.
E	Dial the 1 to 3 digit Speed Call code (ask your network administrator if you are unsure about the number of digits used on your network) followed by the telephone number that the code represents (maximum of 31 digits). Be sure to include any required access codes.
F	Dial the 1 to 3 digit Speed Call code.

For information on using your Avaya 3901Digital Deskphone when connected to a Meridian SL-100 system, please consult the *Avaya Digital Deskphones 3901, 3902, 3903, 3904 User Guide.*

For additional information on the operation of your telephone, please consult the *Avaya Digital Deskphones 3901, 3902, 3903, 3904 User Guide.*

Introducing your Avaya 3901 Digital Deskphone



	Call Forward All Calls Activate		Call Forward All Calls Deactivate
	Park Call		Park Call Access
	Pickup Ringing Number		Pickup Group
	Pickup Directory Number		Group Call
	Electronic Lock Activate		Electronic Lock Deactivate
	Make Set Busy Activate		Make Set Busy Deactivate
	Malicious Call Trace		Override
	Ring Again Activate		Ring Again Deactivate
	Speed Call User		System Speed Call User

P0942072 Standard 02.01 November 2010

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Avaya Digital Deskphones

3901 Quick Reference Card